

Tender Document
For
Installation & Commissioning of Air Conditioners
Tender No. : MPSEDC/P&A/AC/2010/08

Head Office
147, Zone 1, Maharana Pratap Nagar, Bhopal (M.P.)
Phone – 0755-2769815, Fax – 0755-2769824
www.mpsedc.com

Indore Office
Electronics Complex, Pardeshipura, Indore (M.P.)
Phone – 0731-2556805, 2555580 Fax – 0731-2555580

INVITATION FOR BIDS

1. M.P. State Electronics Development Corporation Ltd., Bhopal invites sealed bids, under Two Envelop System, from eligible bidders for installation & Commissioning of Air Conditioners at **STP building, Electronics Complex, Pardeshipura, Indore.**
2. Interested and eligible bidders may obtain further information, inspect the site at Electronics Complex, Pardeshipura, Indore and obtain the Tender document from the office of M.P. State Electronics Development Corporation, Bhopal/Indore or can download the Tender Document from our website - **www.mpsedc.com**
3. The Tender Document has to be submitted in two separate envelopes as detailed below:
 - (i) First envelop should be super scribed as '**TECHNICAL BID**'
 - (ii) Price bid Second envelop should be super scribed as '**PRICE BID**'

Both the envelopes should be enclosed in **one big envelop** super scribing as "**Tender Document for Installation & Commissioning of Air Conditioners**"

4. Tender Document can be purchased on payment of Rs 1000/- (Rupees One Thousand Only) {Non returnable} from our offices. In case of downloaded documents, the cost of the Tender Document should be enclosed alongwith the Technical Bid in the form of DD payable to MPSEDC Ltd., Bhopal.
- 5. All further amendments/corrigendum in Tender Document or Bid Schedule, if any, shall be notified on our website www.mpsedc.com**
6. The last date for submission of Tender Document is **29-03-2010 up to 03:00 p.m.** The Tender Document should be addressed to :

Sr. General Manager (P & A)

M P State Electronics Development Corpn. Ltd.

147, Zone I, M. P. Nagar, Bhopal (MP) - 462011

Tel. No. - 0755-2769815, Fax No. 0755-2769824

Earnest Money Deposit (EMD)

The tender should be accompanied by EMD in the form of Demand Draft from any scheduled bank for Rs 10,000/- (Rupees Ten Thousand Only) in favour of MPSEDC Ltd. payable at Bhopal.

Opening of EMD & Technical Bids :

EMD & Technical Bids will be opened on **29-03-2010** at 04:00 p.m.

Letter of Submission

To
Sr. General Manager (P&A)
M P State Electronics Dev. Corpn. Ltd. 147,
Zone I, M.P. Nagar
Bhopal (M.P) 462011.

I/We, the undersigned, have read and examined in detail, the specifications and all bidding document and hereby declare that:

PRICE AND VALIDITY :

- ❖ All the rates quoted in our proposal are in accordance with the terms and conditions as specified in bid document. All the prices and other terms and conditions of this proposal are valid for a period of 180 calendar days from the last date of submission of bid.
- ❖ We do hereby confirm that our bid prices include all taxes including Income Tax & Professional Tax, Service Tax, etc.
- ❖ We hereby declare that if any Income Tax, Surcharge on Income Tax and any other Corporate Tax is altered under the law, we shall pay the same.

EARNEST MONEY

We have enclosed the EMD in the form of Bank Draft No _____ dated _____ favoring M. P. State Electronics Development Corporation payable at Bhopal issued / drawn on _____ . _____ Bank for Rs. 10,000/- (Rupees Ten Thousand only), as desired.

DEVIATIONS :

We declare that all the services shall be performed strictly in accordance with the technical specifications and other tender conditions with no deviations.

QUALIFYING DATA :

We confirm that all information/data have been submitted as required by you in your tender document.

We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief. I/We agree that in case any information is found to be incorrect, the tender is liable to be rejected at any point of tendering process.

Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you,

Yours Faithfully

(Signature of Tenderer)

Date :

Name :

Place :

Designation :

Address

Seal :

Telephone No.

SCOPE OF WORK

MPSEDC is interested to procure Air Conditioners for STP building at Electronics Complex, Pardeshipura, Indore. Details of ACs required are as below :

S.No.	Capacity	Qty.	Type
1	1.5 TR	10 nos.	Split type
2	2.0 TR	6 nos.	Split type

1. The Air Conditioners are required to be installed at our STP building at Electronics Complex, Pardeshipura, Indore.
2. The Air Conditioners should be heavy duty type with minimum 3 Star rating and suitable for 24 hr. operation.
3. The Bidder is advised to visit the site and access the requirement of materials for installation of ACs. All expenses towards fabrication work, civil work, copper piping of each type upto 5 meter, drain piping upto 5 meter, insulation of copper piping, additional accessories, gas charging and electrical work including material required for installation shall be provided by the Bidder.
4. The Bidder will be required to ensure trouble free operations of the Air conditioning systems at the rated performance with minimum break down during warranty period.
5. In addition to break down maintenance the Bidder will be required to provide two complete services in a year for :
 - a. Complete checkup of Air conditioners for performance with oiling and tuning of all mechanical and Electrical parts.
 - b. Temperature Regulation & Power consumption checking.
 - c. Cleaning of condenser & cooling coils, filters & body etc.
 - d. Any other problem faced by us from time to time.
6. In case of Compressor failure no repairs of compressor shall be allowed. The bidder has to provide replacement of compressor from the company.

ELEGIBILITY CRITERIA

1. The Bidder should be an authorized Dealer of any of the companies whose product is being quoted.
2. The Bidder should have a minimum annual turnover of Rs 1 Crore from Sales & Maintenance of ACs during the last three financial years. The bidder should submit 03 years audited balance sheet.
3. The Bidder should have a full fledged Service Centre at Indore.

BID EVALUATION CRITERIA

1. After opening the Bids shall be examined whether the EMD is in order and the Bidder meets the minimum eligibility criteria as specified above.
2. Those bidder's whose EMD is in order, meet the minimum eligibility criteria, submitted all the required documents and meet the Technical requirements shall be considered for opening of Financial Bid.

TERMS & CONDITIONS

1. Bids shall be valid for a period of not less than 180 days from the date of opening of bid (envelope number one). Bids submitted without EMD shall be rejected.
2. Bids will be opened in the presence of bidders representatives, who choose to attend on the specified date and time .
3. Sealed bid can be sent either by post or by messenger.
4. **Facility** : Bidders should specify his capabilities & facilities for sales, repairing and maintenance of ACs.
5. Bidders will be responsible for covering all risk under workmen Compensation Act (WCA) for your employees/machinery on site for installation & commissioning jobs. MPSEDC will not be responsible for any damages whatsoever on this account.
6. In case the repairs are not possible on site & required to be repaired outside our premises, all expenditure on this account would be borne by the Bidder.
8. **Payment Terms** : Payment will be made within one month time on successfully installation & commissioning, issue of the satisfactory report by officer in-charge of MPSEDC, Indore and no advance payment will be made.
9. In the event of dispute, Managing Director of MPSEDC shall be the sole arbitrator and his decision shall be final & binding on both the parties.
10. The successful bidder shall be required to submit 10% of total amount of invoice as – Performance Guarantee within 10 days of order, as security towards performance guarantee, which will be released on expiry of the warranty period. In case, the Performance Bank Guarantee is not submitted an amount of 10% shall be deducted from the bill and released only after Warranty Period.
11. Tender should be valid for period of 180 days from the date of submission of Tender.
14. MPSEDC does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
15. The Corporation is free to change the quantities for which the bid is called and the payment will be made for actual quantity installed.

The Bidders are required to submit the following information, documents, etc for Technical evaluation :-

1. The list of major contract executed i.e. giving details of type of work, name & address of clients, value of job & duration including photocopies of major orders with completion certificates.
2. Copies of Balance sheets of the last three years.
4. Copies of satisfactory certificates from the clients.
5. Copies of credentials of main owner and executor of job giving details of qualifications & experience.

INFRASTRUCURE AVAILABLE AT INDORE "C"

1. Office area :
2. Whether owned or rented :
3. Workshop area :
4. List of tools & equipment's in Annexure attached.
5. Whether Mobile service Available.

(Signature of Contractor)

Name :

Tel. No.

PRICE BID

Particulars	Unit	Qty.	Rate	Total Amount
Supply and Installation of 1.5 TR Split AC including all the material required for installation, as mentioned in the Scope of Work	Nos.	10		
Supply and Installation of 2.0 TR Split AC including all the material required for installation, as mentioned in the Scope of Work	Nos.	06		
Supply and installation of 3 Core 2.5 Sq.mm. PVC insulated copper cable, 1.1 KV grade in conduit/casing capping, Make: Havells ,Finolex,Poly caps	Mtrs.	500		
Supply and installation of One pair (set) of Copper tubing along with insulation for 1.5 TR AC in addition to the 5 meter included in Item No. 1.	Per meter	100		
Supply and installation of One pair (set) of Copper tubing along with insulation for 2.0 TR AC in addition to the 5 meter included in Item No. 2.	Per meter	100		
Hard PVC Drain Piping in addition to the 5 meter included in Item No. 1 & 2		100		
Supply & Installation of 20/32 Amps.DPMCB. Make ABB,MDS, Havells etc.	No.	32		
8 WAY TPN MCB DB for AC DB(Wall Mounting) Incomer 63 Amp.TPN MCB Out Going 20/32 A SP MCB-8 No.	No.	1		
TOTAL AMOUNT (IN WORDS)				

SIGNATURE :

DATE :

SEAL :