

M P STATE ELECTRONICS DEVELOPMENT CORPORATION LTD
(A Govt. of M.P Undertaking.)

Tender Document

For

**Supply & Installation of Standard Software Licenses of Microsoft for
e-District Project**

(Tender no. MPSEDC/MKT/2011/ 196)

(All pages of this document except for Commercial-bid to be submitted in original duly signed on each page along with the technical bid envelope. The Commercial bid in original is to be enclosed in a separate sealed envelope)

M.P. State Electronics Development Corporation Ltd.
147, Zone-I, M.P. Nagar, Bhopal-462011 (M.P.)
Ph.0755-2769816 Fax: 0755-2769824

Technical Bid

1. Addl.CGM, M.P. State Electronics Development Corporation Ltd. (MPSEDC), Bhopal invites sealed bids, under one envelopes system, from bidders for Supply & Installation of standard license software of Microsoft Corporation for e-District Project. Interested bidders may obtain further information from the office of M.P. State Electronics Development Corporation, Bhopal.
2. Bids are invited for the work mentioned hereunder:

S.No.	Items	Description
a	Scope of Work	Supply of standard license software of Microsoft
b	Cost of bid document	Rs.1000.00 (non-refundable) by Demand Draft/Cash in favor of MPSEDC Ltd. payable at Bhopal.
c	Sale of bid documents	Date 07.05.2011 to 24.05.2011 (Between 10.30 AM to 5.30 PM)
d	Last date of submission of bid	Date 25.05.2011 up to 3.00 PM.
e	Date of opening of bid	Date 25.05.2011 at 4.00 PM.
f	Bid security(EMD)	Rs.3,00,000/- in the form of Demand Draft
g	Place of opening of bids:	Office of MPSEDC Ltd., 147, Zone-1, Maharana Pratap Nagar, BHOPAL (M.P.)
h	Address for Communication:	Addl.CGM (Projects) M.P. State Electronics Dev. Corp. Ltd. 147,Zone-1, Maharana Pratap Nagar, BHOPAL-462011 (M.P.) Phone: 0755-2769816, 276823 Fax No. 0755-2769824

Note: Tender can be downloaded from the website www.mpsedc.com. In case tender form has been downloaded from the website, the tenderer will have to enclosed a Demand Draft of Rs.1,000/- (Rupees one thousand only) of any scheduled bank in favor of MPSEDC Ltd. payable at Bhopal.

Letter for Submission of Quotation

To
M/s MPSEDC Ltd.
147 Zone I, M P Nagar
Bhopal (M P)

Dated _____, 2011

Ref: "Quotation for Supply & Installation of standard license software of Microsoft for e-District Project against Tender No MPSEDC: MKT:2011:196 dated 07.05.2011 due for opening on 25.05.2011.

Dear Sir,

Having examined the tender document relating to the Supply & Installation of standard license software of Microsoft corporation for e-District Project detailed in your Tender form, Conditions and scope of supply, Specifications etc., and having understood the provisions and requirements relating to the supply and all other factors governing the tender, We hereby submit our offer for the supply of the proposed items in accordance with terms and conditions and confirm our acceptance to execute the order within the time period specified in the tender document, at the rates quoted by us.

If after the tender document is accepted, we fail to complete the supply & Installation of the software within 60 days from issue of the order, we agree that, M/s. M.P. State Electronics Development Corporation Ltd., Bhopal shall have full authority to forfeit the earnest money and cancel our order with no obligation on their part.

We confirm having deposited earnest money of Rs.3,00,000/- (Rupees three lakhs only) by Demand Draft No.....dated.....drawn on..... Bank Branch attached here to, and general information required is as per annexure attached.

We further confirm that –

- i. We have successfully executed orders of similar nature and we have sufficient experience and financial strength in handling large orders of this nature.
- ii. We have sufficient qualified manpower and after sales support to execute the order efficiently in the specified time schedule.
- iii. The quoted rates shall be valid till the completion of the order and not less than 90 days.
- iv. We further confirm that all chapters of the tender documents have been read, understood and signed and there is no deviation/discrepancy except that specially mentioned in deviation sheet enclosed with the tender separately.
- v. We agree to accept the extension order up to 100% quantity within Six months of the issue of the order.

Signature of the Tenderer
With stamp and date

GENERAL INFORMATION AND EMD DETAILS

1	EMD Details DD No. and Date: Amount in Rs. Name of the Bank:	
2	Name and Address of the Tenderer:	
3	Contacts:	
4	Telephones:	
5	Fax:	
6	E-mail:	
7	Mobile No:	
8	Category of the tenderer (Whether company, partnership firm or Proprietary concern)	
9	Name of Chief Executive Officer and Telephone No.	
10	Year of Establishment	
11	Name(s), contact number and Address(s) of proprietor or partners or Directors.	
12	Service Tax no.	
13	TIN no.	
14	Income Tax PAN/GIR No.	
15	Proposed execution schedule	
16	Yearly Turn over of the Last 2 years. Fin. Yr.: 2009-10 Fin. Yr.: 2008-09	
17	Name and Address of the Banker	
18	List of major Clients and the size of orders executed	

Note: Separate sheets may be attached wherever necessary.

Signature of the Tenderer
With stamp and date

Qualification Criteria

1. The Bids are to be submitted only by "Authorized Dealers" of Software OEM.
2. The Bid must be accompanied by a valid authorization from OEM for participating in this bid. This is a must and no bids without the Authorization will be entertained which is enclosed on page no.8.

Terms and Conditions

- 1 Contents of Bidding Documents for Supply of Standard Software Licenses of Microsoft for e-District Project. The bidding procedures and the terms of contract are prescribed here in under:

- 2 **Amendment of Bidding Document by the Competent Authority**

At any time prior to the deadline for the submission of bids, the competent authority may, for any reason, whether on its own or in response to a clarification requested for by a prospective bidder, modify the bidding document by way of amendment(s).

The prospective bidders having received the bidding documents will be notified of the amendment(s) so made in writing or by Fax and such amendments shall be binding on them.

In order to allow reasonable time to the prospective bidders for taking into account such amendment(s), in the preparation of their bids, the competent authority, at its discretion, may extend the deadline for the submission of bids.

- 3 **Bid Price**

The bidders shall indicate on the prescribed Price Schedule, including item-wise and final Bid Price of the items listed

Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and shall not be subject to variation on any account.

A bid submitted with an adjustable price will be treated as non-responsive and rejected.

- 4 **The bid security may be forfeited:**

If a Bidder withdraws its bid during the period of bid validity specified by the bidder on the bid Form: or In case of a successful Bidder, if the Bidder fails:

(i) If the supplier, after accepting the purchase order fails to deliver the material/services as per the order

- 5 Any alterations, erasures or overwriting shall be valid only if the person or persons signing the bid initial them.

- 6 **Technical requirements**

The developer shall provide free update & patches for five years from the date of installation or year 2016 which ever is earlier.

a. Standard license software shall be issued in favor of Govt. Of Madhya Pradesh.

b. The developer shall provide support upto 10 years (including mainstream support and extended support.

c. The detail of the technical support in term of software installation tuning and warranty service should be specified.

SUBMISSION OF BIDS

7 Sealing and Marking of Bids

The bidders shall submit EMD, technical specifications offered, literature leaflets etc and commercial deviation if any) commercial bid in single sealed envelope.

The bid will consist of the following:

- (i) The bidder should give service support network along with the bid.
- (ii) Technical deviations if any, from the terms, conditions and specifications as specified in the bid document.
- (iii) Payment: Payment shall be released directly by MPSEDC as per the following terms:

Payment shall be released after receipt of permanent licenses, subject to the condition of payment receipt from concern deptt.. The bills for the purpose of release shall be submitted to MPSEDC. No interest shall be payable on delayed payments due to what so ever reason.

- (iv) Bid form duly filled in, signed and complete in all respects.
- (v) The price should be firm, inclusive of installation and all applicable taxes and local levies if any, on FOR destination basis.
- (vi) The rates should be free from all escalation.
- (vii) Delivery period should not exceed 60 days from the date of order under any circumstances. The corporation reserves the right to extend the delivery period, in the interest of the concern depts.
- (viii) Penalty- In case of delay in execution of the order, the concern deptt. may as its option either:

Recover from the supplier/contractor as agreed towards liquidated damages a sum @ ½% (half percent) of the price of any stores not delivered for a week, or Part thereof subject to maximum of 5% (five percent), or Purchase from elsewhere on account and at the risk of supplier, the stores not delivered.

OR

Cancel the contract reserving concern dept's right to recover damages.

The envelopes shall be addressed to the competent authority at the following address:

The Addl. CGM PROJECTS
M.P. STATE ELECTRONICS DEVELOPMENT CORPORATION LTD.
147, Zone-I, Maharana Pratap Nagar, BHOPAL-462_011

The envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared "late."

If the envelope is not sealed and marked, the competent authority will assume no responsibility for the bids, misplacement or premature opening.

Telex or fax bids will be rejected.

Conditional bids are liable to be rejected.

8 **Deadline for Submission of Bids**

Bids must reach to the competent authority at the address specified but not later than the time and date specified in the invitation of Bids. In the event of the specified date for the submission of bids being declared a holiday for the office of the competent authority, the bids will be received up to the appointed time on the next working day.

9 **Late Bid**

Any bid received after the deadline for submission of bids prescribed by the competent authority, will not be accepted and returned unopened to the bidder.

10 **Modifications and Withdrawal of Bids**

The bidder may modify or withdraw its bid after bid's submission, provided that written notice of the modification or withdrawal is received by the competent authority prior to the deadline prescribed for submission of bids.

BID OPENING AND EVALUATION OF BIDS

11 **Opening of Bids**

A Committee appointed for the purpose will open the bids, in the presence of Bidders' representatives who choose to attend on the date specified at the following location:

Addl. CGM (P)

M.P. STATE ELECTRONICS DEVELOPMENT CORPORATION LTD.
147, Zone-I, Maharana Pratap Nagar, BHOPAL-462011

12 **Contacting the Competent Authority**

Any effort on part of a Bidder to influence the Competent Authority or members or Technical/Monitoring committee, in its decisions on bid evaluation; bid comparison or contact award may result in rejection of the bidder's bid.

13 Competent Authority has the right to accept any Bid and to reject any or all Bids without assigning reason.

14 The quantity mentioned in the tender document is as per our estimate only however, Corporation reserves the right to place order for the less/higher quantity or segregated delivery schedule depending on the actual requirement. The expected quantity variation may be of the order of $\pm 100\%$.

DEVELOPERS AUTHORIZATION FORM

Ref No:

Dated:.....

To,

Addl. Chief General Manager
M.P. state Electronics Development corporation Ltd.
147,Zone-1, Maharana Pratap Nagar, BHOPAL-462011 (M.P.)

Tender No:.....

Due Date:.....

Dear Sir,

We _____ who are established and
reputed Developer of _____ having office

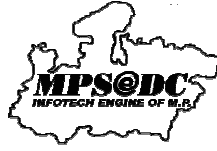
_____ (Address)
do hereby authorize M/s _____ (Name &
Address of distributor) to submit a bid, and subsequently negotiate and sign the
contract with you against the above tender.

We hereby extend our support and also in meeting warranty obligations by providing
necessary support in time for the goods & services offered by the above firm against
this tender.

Yours faithfully

(Name of the Developer)

Note: This letter of authority should be on the letter head of the developer and
should be signed by a person competent and having a power of attorney to bind the
developer. The bidder should include this authorization in their bid.



PRICE BID

(To be submitted in separate envelope)

Sr. No	<u>Description/Item</u>	Qty. In No.'s	Unit Cost Rs.	Total Rs.
1	Visual Studio 2008 Basic Version	1		
2	Microsoft Dynamics CRM Enterprise Server License SA Pack OLP.	1		
3	Microsoft Dynamics CRM Device CAL License SA Pack OLP.	160		
4	Microsoft Office Share Point Server 2010 SNGL OLP.	1		
5	Microsoft Office Share Point CAL 2010 SNGL OLP Std. Device CAL.	50		
6	Microsoft Office Share Point CAL 2010 SNGL OLP Ent. Device CAL.	30		
7	Microsoft Office Share Point For Internet Sites Standard 2010.	1		
8	Microsoft Office SQL Server Ent. 2008 R2 SNGL OLP 1Proc.	4		
9	System Centre Configuration Manager 2007 Server w SQL.	1		
10	System Centre Management Suite Enterprise	12		
11	Windows Server 2008 R2 Enterprise Edition	4		
			Total Rs.	

(Rupees In Words _____
_____).

Note:- (1) The supplied software licenses shall be the latest version & inclusive of installation & all applicable taxes & duties. We further confirm our acceptance to the terms & conditions of the tender document.

Signature of the Tenderer
With stamp and date